

## ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2

### MINUTES OF THE REGULAR MEETING HELD FEBRUARY 8, 2016

The Board of Directors (the "Board") of the Orange County Water Control and Improvement District No. 2 (the "District") met beginning at 4:00 pm on February 8, 2016 in the District's office at 2526 Western Avenue, West Orange, Texas, 77630.

The following Directors were present: Mr. Tom Woolley, Mr. Jerry Foreman, Mrs. Lisa Bukowsky, and Mr. Glenn Curran. Director Mrs. Linda Premeaux was absent. A quorum was present at all times during the meeting. Also present were: Mr. Russell Love, Interim Superintendent; Mr. Joel Steirman, Independent Auditor; Mr. Alan Sanders, District's Legal Counsel; Mr. Nestor Barroeta of Schaumburg and Polk, District Engineer; and Mrs. April Lombardo, Office Manager. District Field Personnel: Mr. Spencer Martin, Mr. Mike Porter, Mr. Darrell Caswell, Mr. Corey Sonnier.

ITEM #1 OPENING OF MEETING: Mr. Woolley opened the meeting at 4:00 PM.

ITEM #2 RECOGNIZE GUESTS: Mr. Robert Sepulvado and Mrs. Joy Jacobs

ITEM #3 OPEN THE FLOOR FOR COMMENTS: No Comments at this time.

ITEM #4: CUSTOMER COMPLAINTS AND/OR REQUEST FOR ADJUSTMENTS:

Mr. Sepulvado stated that he doesn't agree with a city ordinance that the City of West Orange has approved, requiring garbage service to be setup for a resident before we can allow water services to be turned on. After further discussion, Mr. Sanders let him know that he will need to take this matter up with the City of West Orange and not the Water Department.

Mrs. Jacobs brought an issue to the board requesting reimbursement for services that she performed or lost money she claims to have sustained at her business, C&E Let's Party. On 12/30/15 she called in a "No Water" work order, Mr. Tatum went out and told her that she had a leak because the meter was running. She or her husband asked Mr. Tatum at that time to turn off the water, and he did that as requested. This process was repeated the following day. Then, Mrs. Jacobs stated that she had to wait two weeks for her husband to be able to work on the line because a plumber would have cost too much out of pocket money. Two weeks later, Mr. Jacobs was able to start working on the issue of finding the leak, around the 11<sup>th</sup> or 12<sup>th</sup> of January. They elected to rent a Ditch Witch to dig a new line instead of trying to locate a possible leak in the existing line. On 1/13/16, 2 weeks from the initial call out, Mr. Jacobs called for a "LOW PRESSURE" work order. Mr. Tatum and field staff went out to follow up on the work order. Mr. Tatum called the contractors that were working locally to assist finding the issue, which might have been on the District's side of the meter at that time. When the employees started to dig up the line it started leaking and they discovered corrosion from two dresser couplings; the issue was repaired and water service was restored. Mr. Tatum stated that the employees let the lines pressure up and the meter was still running, indicating a leak still existed on the customer side because the meter was spinning, so they turned off the toilet in the facility and the meter stopped turning. Mrs. Jacobs stated that she doesn't believe that she had a leak on her side, even though she was shown the meter turning. Mrs. Lombardo stated that this account used 2,000 gallons within a couple weeks (which is out of her normal range of usage), Mrs. Jacobs stated that she was ok with paying the bill itself, but not the rental of the equipment, her husband's time and other items such as lost overtime that he turned down in order to work on the situation. Mr. Foreman made a motion that we table this issue until the next board meeting on

3/14/16 pending further inquiry including legal aspects, Mrs. Bukowsky seconded the motion. Motion passed without exception.

ITEM #5: APPROVAL OF MINUTES: Mr. Foreman made a Motion to approve the Minutes for the February 8, 2016 Meeting, and Mr. Curran seconded the Motion. The Motion passed without exception.

ITEM #6: ATTORNEY'S REPORT: No matters that are not on the Agenda, however Mr. Sanders would like to discuss legal matters with the Board during closed session.

ITEM #7 ENGINEER'S REPORT: Mr. Barroeta submitted his written report for the month, and conducted the following discussion.

- **2013-2014 TCDBG Project** – Contractor has completed the work and within the next few days Mr. Barroeta will do an inspection and close the project out.
- **Copper Issue:** TCEQ has stated that we do have to pay the fine set forth in the notification.
- **Tanks:** Placing a "State Champ" logo on well #3 and working it in with the overall rehab of all three wells that will need to be redone with the next few years. Mr. Barroeta will work on a schedule to get the wells rehabbed.

ITEM #8 SUPERINTENDENT'S REPORT:

JANUARY 15, 2016 - FEBRUARY 15, 2016

BOD	5	mg/L	Permit Requirement	10	mg/L
TSS	9	mg/L	" "	15	mg/L
COPPER	.0052	mg/L	" "	0.0087	mg/L

From December 15, 2015 to January 15, 2016 we pumped 9,714,000 gallons of water. We sold 7,168,000 gallons of water. We sold 74% of the water we pumped. We billed 1603 customers for a total \$128,400.19. The sewer plant meter has used 869,000 gallons for the month. We are able to account for 83% of the water pumped as being sold, flushing or known leaks.

Mrs. Lombardo brought a quote to the Board for approval of an Online Backup package that would be provided by the software company of the billing system to automatically back up our information nightly. The Board decided that this is an issue that Mr. Tatum could make the decision, as Superintendent and the amount of cost involved being within his discretionary authority.

ITEM #9 REGULATORY ENFORCEMENT ACTIONS: Mrs. Bukowsky made a motion to pay the TCEQ Penalty in full in a timely manner. Motion seconded by Mr. Foreman. Motion passed without exception.

ITEM #10 CAPITAL IMPROVEMENTS, REPAIRS, MODIFICATIONS OR REPLACEMENTS TO THE DISTRICT'S POTABLE WATER AND/OR WASTEWATER SYSTEMS:

Mr. Woolley stated that he spoke to the school about splitting cost for the new addition of the State Champs logo to Well #3. Mr. Curran made a motion to create a committee which includes Mr. Woolley and Nestor Barroeta to try to work on getting the price lowered and allow them to proceed with the logo, not to exceed \$5000 cost to the District, Mr. Foreman seconded the motion. Motion passed without exception.

ITEM #11 FINANCIAL MATTERS: Nothing at this time by Mr. Steirman. Mr. Tatum presented a proposed budget amendment for review of the Board. Mr. Foreman made a motion to accept the amended budget. Motion seconded by Mrs. Bukowsky. Motion passed without exception.

ITEM #12 BILLS TO BE PAID: Motion to pay the submitted bills in the total of \$112,826.64 by Mr. Curran and seconded by Mrs. Bukowsky. The Motion passed without exception.

ITEM #13 CLOSED SESSION REGARDING SUPERINTENDENT, STAFF, LEGAL AND FISCAL ADVISORS:

The Closed Session began at 5:56PM and ended at 6:41PM. No final votes were taken regarding the Closed Session Agenda Items after the Board of Directors reconvened into Open Session. At this point the Items were for discussion, only.

In Open Session, Mr. Sanders stated that Mr. Tatum has turned in his resignation effective Feb. 26, 2016.

Mr. Woolley recommended that Russell Love be appointed the Interim Superintendent and would like Mr. Sanders to start the search of acquiring a new superintendent with the help of Mr. Curran and Mr. Woolley appointed as the Search committee. Mr. Foreman made a motion to approve his recommendation and Mrs. Bukowsky seconded the motion. Motion passed without exception.

ITEM #14 2016 ELECTION:

ELECTION ORDER: Mr. Sanders discussed the upcoming Director election on May 7, 2016. We will be coordinating with the County Elections Administration. Early voting will be at the City of Orange Library. On Election Day voting will be held at the City of West Orange City Council Chambers. Mr. Sanders recommended to the Board that we proceed with the terms discussed. Mr. Curran made a motion to approve his recommendation and Mr. Foreman seconded the motion. Motion passed without exception.

Mr. Sanders noted that the Deadline to apply for a place on the ballot is February 19, 2016.

In addition, the Deadline for write in candidate is February 23 at 5:30pm.

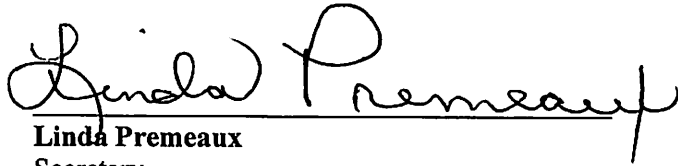
Drawing to determine place on the ballot is February 29, 2016 at office of the water department (2526 Western Avenue.) at 5:30pm if more candidates timely file for a place on the ballot as compared to the two Director positions up for election

CONTRACT WITH ELECTIONS ADMINISTRATION: Mr. Curran made a motion to proceed with the contract with the Election Administration office to handle the back of office issues with the election; Mr. Foreman seconded the motion. Motion passed without exception.

ITEM #15 WATER SYSTEM MODELING: Mr. Tatum explained to the Board what a water system modeling is; he explained that it is a computerized mapping of the water system that will allow you to open and close valves, verify pressure values; and that will help the District be able to set the level of the tower more efficiently. Mrs. Bukowsky made a motion to proceed with the water system modeling; Mr. Foreman seconded the motion. Motion passed without exception. This modeling was a cost included in this fiscal year's budget.

ITEM #16 SPECIAL MEETING OR FUTURE REGULAR MEETING MATTERS REGARDING DATE/TIME/PLACE: No change or special meeting appears to be needed at this time.

ITEM #17 ADJOURNMENT: A Motion to adjourn was made by Mrs. Bukowsky, seconded by Mr. Foreman. The Motion passed without exception. The Meeting adjourned at 7:00 P.M.

  
Linda Premeaux  
Secretary