

ORANGE COUNTY WCID NO. 2
MINUTES OF THE REGULAR MEETING HELD JANUARY 12, 2015

The Board of Directors of the Orange County Water Control and Improvement District No. 2 met at 5:00 P.M. on January 12, 2015 in the District's office on Western Avenue, West Orange, Texas.

The following directors were present: Mr. Woolley, Mr. Richard, Mr. Foreman, Mr. Curran, and Ms. Premeaux. Also present were: Daniel Tatum, Superintendent; Joel Steirman, Independent Auditor; Alan Sanders, District's Legal Counsel, and Nestor Barroeta of Schaumburg and Polk, District Engineers.

Item #1 OPENING OF MEETING: Mr. Woolley opened the meeting at 5:00 P.M.

Item # 2 RECOGNIZE GUESTS: Sherry Tarrant, Gary Traylor and Associates-Grant Administrators.

Item #3 OPEN THE FLOOR FOR COMMENTS. None.

Item# 4 CUSTOMER COMPLAINTS OR REQUESTS FOR WATER LEAKS ADJUSTMENTS: Mr. Oscar "Red" Davis requested reimbursement for having a plumber connect his service to the main sewer. The service should have been connected by Horseshoe, Inc. in 2012 as part of a contract. The contractor failed to connect Mr. Davis' property. Mr. Barroeta said he would request Horseshoe, Inc. to reimburse Mr. Davis for the cost of connecting his property to the sewer main. Ms. Mouton, Bowie Street complained that there was low water pressure. It was thought that line flushing may be responsible. There is a two inch line and it was tested at thirty pounds of pressure and should be thirty-five pounds. The six inch line on Irving Street needs a permit to make repairs. A similar permit request took six weeks to obtain.

Item #5 MINUTES FOR ANY PREVIOUS MEETING NOT APPROVED: Minutes for the meetings October, November, and December 2014 were approved by a motion made by Mr. Curran and seconded by Ms. Premeaux.

Item# 6 TEXAS COMMUNITY BLOCK GRANT PROGRAM: Mr. Sanders said the Board should open a Public Hearing for the District's 15-16 Grant Application.

- a. A Public Hearing for consideration of the 2015-16 Texas Department of Agriculture (TDA) was opened at 5:14 P.M. The President recognized Ms. Tarrant representing the Grant Administrator appointed by the Department of Agriculture. She discussed the protocol and procedure to be followed. The Grant is actually awarded to the City of West Orange, Texas. Upon completion of the project the improvements done are then transferred to the City. The City and the District have agreed that the District will bear the cost of expenses required of the Grantee, the City of West Orange, Texas.
- b. Consideration of a motion to approve a Memorandum of Understanding with the City of West Orange, Texas which includes the District's obligation to pay any matching funds for the TDA Grant, be approved.
- c. "A Resolution of the Board of Directors of the Orange County Water Control and Improvement District No. 2 authorizing the submission of a Texas Community Program application for community development funds by the City of West Orange to the Texas Department of Agriculture, on the District's behalf; and authorizing the Board's President to act as the District's Chief Executive Officer and authorized representative in all matters pertaining to the District's

participation in the Community Development Program”, was moved made by Mr. Foreman and seconded by Ms. Premeaux and the motion passed without exception.

- d. Implicit in the Resolution was a provision which obligated the District to furnish \$55,000 of District funds to the City of West Orange of a cash contribution to be matched with Texas Community Development Block Grant Program funds for construction, grant administration and engineering services

The Public Hearing was closed at 5:30 P.M. and the regular meeting of the WCID No. 2, resumed.

Item# 7 ATTORNEY’SREPORT: There was no report other than Counsel’s comments during consideration of other agenda items.

Item #8 ENGINEER’SREPORT: Mr. Barroeta submitted his written report for the month.

TWDB 2012 CWSRF: The QAQC for plans and specifications for the wastewater treatment plant improvements as well as the force main installation is complete. The next phase will be the electrical plans and specifications. Schamburg and Polk has submitted the Engineering Feasibility Report and the proposed TCEQ Permit Amendment; as well as responding to TCEQ technical questions.

West Orange 2013-2014 TCDBG Project: Schamburg and Polk is currently working on the plans and specifications. The plans are ninety percent done. Bids will be let in the immediate future.

West Orange 2015-2016 TCDBG Project: A table 3 budget justification and location map for this project has been prepared. This project includes water line rehabilitation on Longhorn, Mustang, Buffalo, and Alamo streets.

Other Matters: Mr. Barroeta said that there has not been a comprehensive water modeling of the system and fire flow modeling for fire hydrant pressure. He said at least 20 pounds of pressure is necessary for fire protection. Schamburg and Polk is capable of performing such a study to assist the District in planning for its mission of providing adequate fire protection. It was noted that the District installs and pays for the fire hydrants within its boundaries.

Item# 9 SUPERINTENDENT’S REPORT:Mr. Tatum reviewed the results of a recent TCEQ inspection of the District’s water system. It was noted that there was no water tank inspections done for 2012. The inspector reviewed point by point his findings at the exit briefing.Mr. Tatum summarized those findings for the Directors and the action to be taken to resolve those things.

Item# 10 CAPITAL REPAIRS TO POTABLE WATER AND/OR WASTEWATER SYSTEM: Mr. Tatum said that the north side of the orbal needs bearings. He said he will call a new vendor to get it fixed.

Item # 11 REGULATORYENFORCEMENT ACTIONS: This was covered in other parts of the meeting, there was no discussion or action at this time.

Item #12 WASTEWATER TREATMENT FACILITIES PLANNING ANDFINANCING:There was no discussion of the Sabine River Fallout Project or the Offshore Horizon Money.

Item # 13 FINANCIAL MATTERS:The financial statements were reviewed and Mr. Tatum asked if the Directors wanted them presented in more meaningful way. There was an exchange in comments and he

said he will work on the statements for the next meeting. Mr. Steirman said that Mrs. Whitfield would assist him and Ms. Lombardo to adjust the computer program to achieve the desired format.

Item # 14 DISTRICT PERSONNEL MANUAL: Mr. Sanders changed the Personnel handbook to include the changes in compensatory time recommended by Mr. Tatum. Mr. Sanders said he is preparing copies of the handbook with an accompanying cover letter so that each employee can acknowledge receipt of the handbook and understand that each employee is to read and comply with the handbook.

Item # 15 BILLS TO BE PAID: A motion was made by Mr. Curran and seconded by Mr. Richard to pay the bills for a total amount of \$118,479.29; and to pay any utility bill presented for payment in order to avoid a late payment fee. The motion passed with all yeas and no nays.

Item #16 REGARDING SUPERINTENDENT, STAFF, LEGAL, AND FISCAL ADVISORS: *Closed Session:* The Board entered into closed session at 6:33 P.M. The Board ended the closed portion of the meeting at 7:51 P.M. *Open Session:* Mr. Tatum said he needed to hire an additional field service person to replace the vacancy created by a recent resignation of a field person. He said he would like to give the office personnel an increase. A motion was made to permit the Superintendent to raise the hourly rate of office personnel and to hire a replacement for recently vacated position. Motion was made by Mr. Curran and seconded by Mr. Richard. The motion passed with all yeas and no nays.

Item #17 CHANGING THE START TIME OF THE MEETING: The Board agreed to start meeting at 4:00 P.M. A motion was made by Ms. Premeaux and seconded by Mr. Richard to change the start time of each regular meeting to 4:00 P.M. from now on. The motion passed without exception.

Item #18 CONSIDER ANY SPECIAL MEETING BEFORE THE NEXT REGULAR MEETING: The Board agreed that such a meeting was not necessary and no action was taken.

Item #16 ADJOURNMENT: A motion to adjourn was made by Mr. Richard and seconded by Mr. Curran to adjourn. Motion passed without exception. Meeting ended at 8:10 P.M.


Linda Premeaux
Secretary