

## ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2

### MINUTES OF THE REGULAR MEETING HELD , JUNE 13, 2016

The Board of Directors (the "Board") of the Orange County Water Control and Improvement District No. 2 (the "District") met beginning at 4:00 pm on June 13 , 2016 in the District's office at 2526 Western Avenue, West Orange, Texas, 77630.

The following Directors were present: Mr. Tom Woolley, Mr. Jerry Foreman, Mrs. Lisa Bukowsky, Mr. Glenn Curran and Mrs. Linda Premeaux. A quorum was present at all times during the meeting. Also present were: Mr. Russell Love, Interim Superintendent; Mr. Mike Porter, Assistant Superintendent; Mr. Joel Steirman, Independent Auditor; Mr. Alan Sanders, District's Legal Counsel; Nestor Barroeta, District's Engineer; and Mrs. April Lombardo, Office Manager.

ITEM #1 OPENING OF MEETING: Mr. Woolley opened the meeting at 4:00 PM.

ITEM #2 RECOGNIZE GUESTS: None.

ITEM #3 OPEN THE FLOOR FOR COMMENTS: None.

ITEM #4: CUSTOMER COMPLAINTS AND/OR REQUEST FOR ADJUSTMENTS: None.

ITEM #5: APPROVAL OF MINUTES: Mrs. Premeaux made a Motion to approve the Minutes with changes for the May 09, 2016 Meeting, and Mr. Foreman seconded the Motion. The Motion passed without exception.

ITEM #6: ATTORNEY'S REPORT:

Mr. Sanders stated his reason that he would be leaving the meeting early, due to business at the City of West Orange.

Mr. Sanders also explained the assessment fee for the City of Orange Video. Mr. Curran made a motion to pay our part of the assessment fee for production of the new video. Mrs. Premeaux seconded the motion. Motion passed without exception.

President Woolley with the consent of the Board moved to Agenda Item 13. After that Item was completed, the Board moved back to the Agenda in its posted order of sequence.

ITEM #7 ENGINEER'S REPORT: Mr. Barroeta submitted his written report for the month, and conducted the following discussion.

- **2013-2014 TCDBG Project** – The project is now closed out.
- **2017-2018 TCDBG Project** – The grant administrator is setting up meetings to select grant projects.
- **Tanks:** Tanks have been painted with Logos.
- **Water Modeling Study:** Starting the processing of the study, it reviews how the system is working, and will show blockages, closed valves, which will help understand how the wells run.

ITEM #8 SUPERINTENDENT'S REPORT:

4/15/16 - 5/15/16

BOD	4	mg/L	Permit Requirement	10	mg/L
TSS	12	mg/L	“ “	15	mg/L
COPPER	.0054	mg/L	“ “	0.0087	mg/L

From April 15, 2016 to May 15, 2016 we pumped 9,321,000 gallons of water. We sold 7,081,000 gallons of water. We sold 76% of the water we pumped. We billed 1628 customers for a total \$127,989.93. The sewer plant meter has used 654,000 gallons for the month. We are able to account for 83% of the water pumped as being sold, flushing or known leaks.

Mr. Love explained the problems with the jet rodder needing immediate repair/rebuilding costing around \$5000. Mr. Foreman made a motion to repair/rebuild the jet rodder. Mrs. Premeaux seconded the motion. Motion passed without exception.

ITEM #9 REGULATORY ENFORCEMENT ACTIONS: Nothing at this time.

ITEM #10 CAPITAL IMPROVEMENTS, REPAIRS, MODIFICATIONS OR REPLACEMENTS TO THE DISTRICT'S POTABLE WATER AND/OR WASTEWATER SYSTEMS: NONE AT THIS TIME

ITEM #11 FINANCIAL MATTERS: Mr. Steirman presented an engagement letter for the 2015-2016 audit to be signed. Mr. Curran made a motion to accept the engagement letter to proceed with the audit. Mrs. Bukowsky seconded the motion. Motion passed without exception.

ITEM #12 BILLS TO BE PAID: Motion to pay the submitted bills in the total of \$61,773.88 by Mr. Curran and seconded by Mr. Foreman. The Motion passed without exception.

ITEM #13 CLOSED SESSION REGARDING SUPERINTENDENT, STAFF, LEGAL AND FISCAL ADVISORS:

Closed session began at 4:03pm.

Closed session ended at 4:33pm.

After the Board returned into Open Session, Mr. Curran made a motion to hire Mr. J.R. Higgins to fill the Superintendent vacancy, seconded by Mr. Foreman. Motion passed without exception. Mr. J.R. Higgins' first day is scheduled for July 11, 2016 at a salary rate of \$60,000.

Mrs. Premeaux made a motion to give Mr. Michael Porter a pay raise of \$1.00 retroactive from February 27, 2016 to August 8<sup>th</sup> meeting, the pay rate will be revisited. This is in connection with his past and anticipated extra duties during the Superintendent search and transition time period. Mr. Foreman seconded the motion. Motion passed without exception.

Mr. Sanders left the meeting after this Agenda Item was completed, at approximately 4:40 p.m.

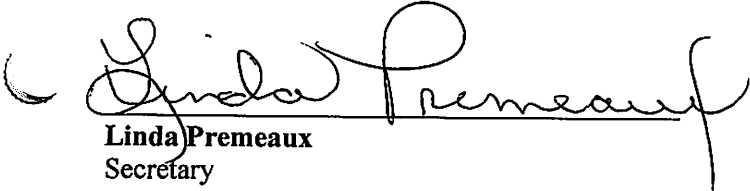
ITEM #14: N/A

ITEM #15: N/A

ITEM #16: N/A

ITEM #17 SPECIAL MEETING OR FUTURE REGULAR MEETING MATTERS REGARDING DATE/TIME/PLACE: N/A

ITEM #18 ADJOURNMENT: A Motion to adjourn was made by Mrs. Bukowsky, seconded by Mrs. Premeaux. The Motion passed without exception. The Meeting adjourned at 5:21 P.M.



**Linda Premeaux**  
Secretary