

ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2

MINUTES OF THE REGULAR MEETING HELD JULY 10, 2017

The Board of Directors (the "Board") of the Orange County Water Control and Improvement District No. 2 (the "District") met beginning at 4:02 pm on July 10, 2017 in the District's office at 2526 Western Avenue, West Orange, Texas, 77630.

The following Directors were present: Mr. Tom Woolley, Mr. Jerry Foreman, Mrs. Lisa Bukowsky, Mr. Glenn Curran (arrived at 4:10pm) and Mrs. Linda Premeaux. A quorum was present at all times during the meeting. Also present were: Mrs. Kate Leverett, District Attorney, Mr. Russell Love, Assistant Superintendent, Jeremy Triska, District CPA, Ms. April Lombardo, District Office Manager, and Nestor Barreota, District Engineer.

ITEM #1 OPENING OF MEETING: Mr. Woolley opened the meeting at 4:02 PM.

ITEM #2 RECOGNIZE GUESTS: Pedro Ibarra (Landlord) & Brittney Hayes (Tenant)

ITEM #3 OPEN THE FLOOR FOR COMMENTS: No comments were made during the Comment portion of the Agenda.

ITEM #4: CUSTOMER COMPLAINTS AND/OR REQUEST FOR ADJUSTMENTS: Mr. Ibarra and Ms. Hayes came in because she had a leak after only being at the property for 2 months. She wanted the board to adjust her bill. Mr. Foreman made a Motion to adjust her bill from \$1455.54 to \$665.65, and giving Ms. Hayes 9 months to pay. Mrs. Bukowsky seconded the Motion. The Motion passed without exception.

ITEM #5: APPROVAL OF MINUTES: Mrs. Premeaux made a Motion to approve the Minutes for the June 12, 2017 Regular Meeting with the discussed changes, and Mrs. Bukowsky seconded the Motion. The Motion passed without exception.

ITEM #6: ATTORNEY'S REPORT: Nothing that is not already included in Agenda.

ITEM #7 ENGINEER'S REPORT:

West Orange 2015-2016 TCDBG - Currently working on final revisions of the plans and specifications.

West Orange 2017-2018 TCDBG – We have prepared and submitted an application to TDA for the 2017-2018 TCDBG cycle. The application is for the replacement of private sanitary sewer lines within the northern section of the District. We should know if the District made the initial list of projects around August or September.

Water Model: Mr. Jordan had a previously scheduled appointment, so he will present the final report at the next monthly board meeting.

Sewer Rehabilitation along Lansing: Currently obtaining quotes from contractors. At this time, we are negotiating with Iribarren Ink on his proposal.

ITEM #8 SUPERINTENDENT'S REPORT:

06/01/17-06/30/17

BOD	3	mg/L	Permit Requirement	10	mg/L
TSS	10	mg/L	“ “	15	mg/L
COPPER	.0048	mg/L	“ “	0.0087	mg/L

We pumped 9,467,000 gallons of water. We sold 7,723,000 gallons of water. We sold 82% of the water we pumped. We billed 1614 customers for a total \$144,412.58. The sewer plant meter has used 707,000 gallons for the month. We are able to account for 96% of the water pumped as being sold, flushing or known leaks.

ITEM #9 REGULATORY ENFORCEMENT ACTIONS: None at this time.

ITEM #10 CAPITAL IMPROVEMENTS, REPAIRS, MODIFICATIONS OR REPLACEMENTS TO THE DISTRICT'S POTABLE WATER AND/OR WASTEWATER SYSTEMS: No items under this Agenda were discussed that were not otherwise contained in the Engineer's Report.

ITEM #11 FINANCIAL MATTERS: Discussed some financial issues in relation to the audit.

ITEM #12 BILLS TO BE PAID: Motion to pay the submitted bills in the total of \$57,440.85 by Mr. Foreman and seconded by Mrs. Bukowsky. The Motion passed without exception.

ITEM #13 CLOSED SESSION REGARDING SUPERINTENDENT, STAFF, LEGAL AND FISCAL ADVISORS:

STARTED CLOSED SESSION: 4:55PM OUT OF CLOSED SESSION: 5:15PM

Mr. Curran made a motion to resend the temporary \$1 pay raise for Mike Porter for being the Interim Assistant Superintendent, while we were looking for a Superintendent last year. Mr. Foreman seconded the motion. The Motion passed without exception.

Mr. Foreman made a motion to revoke prior board authorization given to district employees to scrap materials and keep proceeds for private use, going forward any proceeds received from scrapping materials shall be kept by the district. The motion was seconded by Mrs. Premeaux. The motion passed without exception.

ITEM #14 DEVELOPMENT OF COMPREHENSIVE DOCUMENTATION FOR FEES, SERVICE AND OPERATIONS:
Nothing at this time.

ITEM #15 PROPOSED CHANGES IN DISTRICT POLICY: Mrs. Premeaux made a motion to accept the new firearm policy granting the Superintendent and/or a designee to carry a firearm. Mr. Curran seconded the motion. The Motion passed without exception.

ITEM #16 DOCUMENTATION TO BE REVIEWED; RELATED PARTY FORMS: The board members filled out the related party forms for the auditors.

ITEM #17 SPECIAL MEETING OR FUTURE MEETING MATTERS REGARDING DATE, TIME OR PLACE: Nothing at this time. Next meeting August 14, 2017 @ 4:00pm.

ITEM #16 ADJOURNMENT: A Motion to adjourn was made by Mrs. Bukowsky, seconded by Mrs. Premeaux. The Motion passed without exception. The Meeting adjourned at 5:25 P.M.

Linda Premeaux
Secretary