

## ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2

### MINUTES OF THE REGULAR MEETING HELD , NOVEMBER 14, 2016

The Board of Directors (the "Board") of the Orange County Water Control and Improvement District No. 2 (the "District") met beginning at 5:00 pm on October 10, 2016 in the District's office at 2526 Western Avenue, West Orange, Texas, 77630.

The following Directors were present: Mr. Tom Woolley, Mr. Jerry Foreman, Mrs. Lisa Bukowsky, Mr. Glenn Curran and Mrs. Linda Premeaux. A quorum was present at all times during the meeting. Also present were: Mr. Russell Love, Interim Superintendent; Mr. Mike Porter, Assistant Superintendent; Mr. Steirman; Independent Auditor; Mr. Alan Sanders, District's Legal Counsel ; Mr. Nestor Barroeta, District's Engineer; and Mrs. April Lombardo, Office Manager

ITEM #1 OPENING OF MEETING: Mr. Woolley opened the meeting at 5:00 PM.

ITEM #2 RECOGNIZE GUESTS: No Guests present.

ITEM #3 OPEN THE FLOOR FOR COMMENTS: None that were not on the Agenda for other items.

ITEM #4: CUSTOMER COMPLAINTS AND/OR REQUEST FOR ADJUSTMENTS: No complaints.

ITEM #5: APPROVAL OF MINUTES: Mr. Foreman made a Motion to approve the Minutes with changes for the October 10, 2016 Meeting, and Mrs. Premeaux seconded the Motion. The Motion passed without exception.

ITEM #6: ATTORNEY'S REPORT: Nothing that is not on the Agenda.

ITEM #7 ENGINEER'S REPORT: Mr. Barroeta submitted his written report for the month, and conducted the following discussion.

- 2015-2016 TCDBG PROJECT – We are in the process of executing engineering service agreements with the City for the 2015-16 grant project, water line replacement.
- 2017-2018 TCDBG PROJECT –We have been advised that it is time to get project together for the 2017 TCDBG cycle. The District will have to decide what project will be proposed for this grant cycle. We recommend a sewer project that address recommendations in the SSES report. No change
- WATER SYSTEM STUDY- The pressure recorders have been installed at two locations on the south side of the District. They will be relocated to different locations every week for a period of 45 days. Once this process is complete, the information gathered will input into the modeling software and different scenarios ran to model the system.
- BLOWER AIR PIPING REPLACEMENT – The contractor has completed the air piping installation. Air supply to the digester and chlorine contact chamber has been greatly improved.
- POSSIBLE ACCESS TO THE PASTURE LIFT STATION-Mr. Woolley, Russell, Jason and I met Mr. Todd Harris, Manager for Public Project, met on October 19, 2016 to discuss access to Lift Station No.5 located on the south side of the railroad tracks along South Street near Walmart. Following our meeting I prepared summary of the options including an opinion of probable cost for the options discussed. Mr. Sanders will send a letter to Walmart to see if they can assist with the Lift station issues to maintain proper maintenance.

- SABINE RIVER AUTHORITY CAP GRANT - i have an application for a Community Assistance Program grant from the SRA. This grant is in the amount of \$10,000.00 and it is normally awarded four times a year; March, July, October and December. The application is good for an entire year. This grant can be used to offset the cost of the weir leveling work required to comply with the TCEQ violation notice from the last sewer system inspection.

ITEM #8 SUPERINTENDENT’S REPORT:

9/15/16 – 10/16/16

BOD	3	mg/L	Permit Requirement	10	mg/L
TSS	6	mg/L	“ “	15	mg/L
COPPER	.0048	mg/L	“ “	0.0087	mg/L

From September 15, 2016 to October 16, 2016 we pumped 8,805,000 gallons of water. We sold 4,905,000 gallons of water. We sold 56% of the water we pumped. We billed 1591 customers for a total \$133,318.12. The sewer plant/flushed/leaks/fire dept/bulk meters have used 3,255,076 gallons for the month. We are able to account for 93% of the water pumped as being sold, flushing or known leaks.

ITEM #9 REGULATORY ENFORCEMENT ACTIONS: Nothing at this time.

ITEM #10 CAPITAL IMPROVEMENTS, REPAIRS, MODIFICATIONS OR REPLACEMENTS TO THE DISTRICT’S POTABLE WATER AND/OR WASTEWATER SYSTEMS: Nothing at this time.

ITEM #11 FINANCIAL MATTERS: Nothing at this time.

ITEM #12 BILLS TO BE PAID: Motion to pay the submitted bills in the total of \$86,150.38 by Mr. Curran and seconded by Mrs. Bukowsky. The Motion passed without exception.

ITEM #13 CLOSED SESSION REGARDING SUPERINTENDENT, STAFF, LEGAL AND FISCAL ADVISORS:

Entered into closed session at 5:55 pm. Ended Closed session at 6:35 pm.

Mr. Woolley made a motion to form a committee, Mrs. Lisa Bukowsky and Mrs. Linda Premeaux, to review applicants for a financial consultant. Mr. Curran seconded the motion. Motion passed without exception.

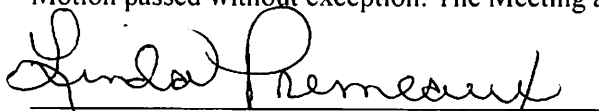
Mrs. Premeaux made a motion to pay Mr. Porter for his excess vacation time, 42.5 hours, he could not use during the year. Mr. Curran seconded the motion. The motion passed without exception.

ITEM # 14: N/A

ITEM # 15: N/A

ITEM #20 SPECIAL MEETING OR FUTURE REGULAR MEETING MATTERS REGARDING DATE, TIME OR PLACE: No change at this time.

ITEM #21 ADJOURNMENT: A Motion to adjourn was made by Mrs. Bukowsky, seconded by Mrs. Premeaux. The Motion passed without exception. The Meeting adjourned at 6:43 P.M.

  
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 Linda Premeaux  
 Secretary