

ORANGE COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 2

MINUTES OF THE REGULAR MEETING HELD JANUARY 11, 2016

The Board of Directors (the "Board") of the Orange County Water Control and Improvement District No. 2 (the "District") met beginning at 4:00 pm on January 11, 2016 in the District's office at 2526 Western Avenue, West Orange, Texas, 77630.

The following Directors were present: Mr. Tom Woolley, Mr. Jerry Foreman, Mrs. Lisa Bukowsky, Mr. Glenn Curran and Ms. Linda Premeaux. A quorum was present at all times during the meeting. Also present were: Mr. Daniel Tatum, Superintendent; Mr. Joel Steirman, Independent Auditor; Mr. Alan Sanders, District's Legal Counsel; Mr. Nestor Barroeta of Schaumburg and Polk, District Engineer; and Mrs. April Lombardo, Office Manager.

ITEM #1 OPENING OF MEETING: Mr. Woolley opened the meeting at 4:03 PM.

ITEM #2 RECOGNIZE GUESTS: No Guest(s).

ITEM #3 OPEN THE FLOOR FOR COMMENTS: Mr. Woolley brought up adding "State Champs" to Water Tower #3. Which will be added to a future agenda item.

ITEM #4: CUSTOMER COMPLAINTS AND/OR REQUEST FOR ADJUSTMENTS: Mr. Tatum brought up the issue of a water line breakage, and is requesting reimbursement for some of the equipment rental. Customer did not show up for meeting, so we will discuss further at the next board meeting; If Mr. Jacobs attends the meeting.

ITEM #5: APPROVAL OF MINUTES: Mrs. Premeaux made a Motion to approve the Minutes for the November 9, 2015 Meeting, and Mr. Foreman seconded the Motion. The Motion passed without exception. Because no meeting was held in December 2015, no Minutes exist for review and approval for that month.

ITEM #6: ATTORNEY'S REPORT: No matters that are not on the agenda

ITEM #7 ENGINEER'S REPORT: Mr. Barroeta submitted his written report for the month, and conducted the following discussion.

- **TWDB 2012 CWSRF** – Mr. Jeff Beaver and I held a meeting on December 8th, 2015 with Mr. Woolley and Mr. Tatum to discuss the status of the PAD project, the minutes of the meeting are in the Board packet.

2013-2014 TCDBG Project – Contractor has completed the installation of the new sewer lines along Bonnie, Donnell and Dayton Streets. He is now in the process of testing manholes before he can proceed to resurfacing the asphalt roads.

- **Copper Issue:** TCEQ approved the District's request to utilize zinc ortho-phosphate on a trial basis to see if the copper excursions are reduced. The system was installed at Well No. 1 and as of today, the results have come back below the permit limits.
- **Tank Injections:** Mr. Curran made a motion to allow Schaumburg and Polk to inspect our tanks for a cost not to exceed \$3800, Mr. Foreman seconds; motion passed without exception.

ITEM #8 SUPERINTENDENT'S REPORT:

OCTOBER 15 – NOVEMBER 15

BOD	3	mg/L	Permit Requirement	10	mg/L
TSS	7	mg/L	“ “	15	mg/L
COPPER	.0093	mg/L	“ “	0.0087	mg/L

From October 15, 2015 to November 15, 2015 we pumped 8,639,000 gallons of water. We sold 6,869,000 gallons of water. We sold 80% of the water we pumped. We billed 1609 customers for a total \$125,468.02. The sewer plant meter has used 860,000 gallons for the month. We are able to account for 90% of the water pumped as being sold, flushing or known leaks.

NOVEMBER 15 – DECEMBER 15

BOD	3	mg/L	Permit Requirement	10	mg/L
TSS	4	mg/L	“ “	15	mg/L
COPPER	.0049	mg/L	“ “	0.0087	mg/L

From November 15, 2015 to December 15, 2015 we pumped 9,508,000 gallons of water. We sold 6,299,000 gallons of water. We sold 70% of the water we pumped. We billed 1614 customers for a total \$120,394.96. The sewer plant meter has used 802,000 gallons for the month. We are able to account for 80% of the water pumped as being sold, flushing or known leaks.

ITEM #9 REGULATORY ENFORCEMENT ACTIONS: Nov. 16, 2015 the District received letter from TCEQ with notice enforcement for violation of permitted copper levels. Still in discussions with case manager, she is still building her file and records and reviewing our case.

ITEM #10 CAPITAL IMPROVEMENTS, REPAIRS, MODIFICATIONS OR REPLACEMENTS TO THE DISTRICT'S POTABLE WATER AND/OR WASTEWATER SYSTEMS:

Mrs. Lombardo recommended that the district replace the billing computer and server; the system is in need of an upgrade and has been for a while. Mr. Foreman made a motion to purchase the computer and stand alone server, for a total not exceed \$4500, Mrs. Premeaux seconded the motion. Motion passed without exception.

Mr. Tatum recommended that we repair or purchase new scales; they were affected by Hurricane Ike. First option: Replacing the logic board will cost \$1470 Second Option: Replace the entire logic board and scales. \$4675; Mr. Curran makes a motion that we purchase the new scales for \$4675, Mr. Foreman seconds the motion. Motion passed without exception.

Mr. Woolley recommended that we put the PAD Project on Hold, based upon the recommendations of the Engineers and in view of current developments regarding TMDL for Adams Bayou and the possibility of the creation of a regional wastewater treatment system with BP Horizon funding at least in part. Mr. Foreman makes a motion to put the PAD Project on Hold, Mr. Curran seconds the motion. Motion passes without exception.

ITEM #11 FINANCIAL MATTERS: Mr. Tatum will present a proposed Budget Amendment at the next meeting.

ITEM #12 BILLS TO BE PAID: Motion to pay the submitted bills in the total of \$149,128.52 by Mrs. Bukowsky and seconded by Mrs. Premeaux. This amount includes some items from December 2015 which did not get reviewed or approved because no Board meeting was held that month. The Motion passed without exception.

ITEM #13 CLOSED SESSION REGARDING SUPERINTENDENT, STAFF, LEGAL AND FISCAL ADVISORS:

No Closed Session needed or taken.

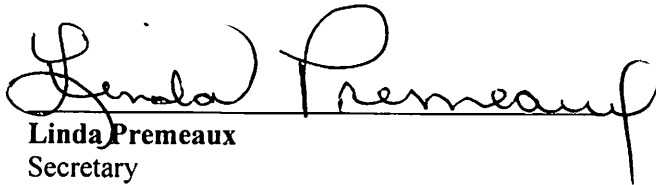
Mr. Tatum asked for the Board to approve a raise for two employees. Mrs. Premeaux made a motion to approve the raise for the 2 employees, Spencer Martin and April Lombardo, in the amount of \$1.00 per hour increase beginning with the next payroll period. Mrs. Bukowsky seconded the motion. Motion passed without exception.

ITEM #14 ELECTION: Various aspects of the Election Counter were reviewed. It was noted that the last day to file application to be put on the ballot is February 19, 2016.

ITEM #15: N/A

ITEM #16 SPECIAL MEETING OR FUTURE REGULAR MEETING MATTERS REGARDING DATE/TIME/PLACE: No change needed at this time.

ITEM #17 ADJOURNMENT: A Motion to adjourn was made by Mrs. Bukowsky, seconded by Mrs. Premeaux. The Motion passed without exception. The Meeting adjourned at 5:38 P.M.


Linda Premeaux
Secretary